

**Tivoli Free Library
Board of Trustees Meeting
March 21, 2023**

Present: April, Gautam, Hildegard, Jeanette, Joe, Laura Gail, Leigh, Lisa, Mary & Michele (ex-officio)

Absent:

Also Present: Deborah Benson, Danielle Cordier, Andy Reed, Masha Zabara, Hayden Sartoris, Tyler Emerson

Leigh opened the meeting at 6:36 p.m.

Minutes:

The minutes from the February 21, 2023 meeting were approved on a Gautam/Lisa motion.

Public Comment:

No public comment.

Director's Report:

Michele delivered the director's report. She highlighted programs including adult game night, the Baroque Music Program and the new Teen Advisory Group. The library will have a new Page as part of a youth work program through the Red Hook Community Center. The Stewart's grant has been received and a \$5000 grant from the county has been received for an upcoming cooking program to be held at the Legion. Michele has met with Mid-Hudson regarding the website and should meet again soon with a preliminary design. There is a MHLS Trustee Reception in Fishkill; the RSVP is due soon if anyone is interested.

Michele answered questions regarding Game Night and the Baroque Music Program. She presented an Annual Action Item List for the board.

The Director's Report was accepted on a Jeanette/April motion.

Treasurer's Report:

The treasurer's report was presented by Gautam.

Treasurer's Report – February 2023

Income	\$253.96
Expenses	15,219.63
Assets:	
Contingency Fund	\$60,440.07
Capital Fund	324,716.92

Gautam discussed the transfer of funds to the Capital Reserve Fund approved in the January meeting. An unnecessary bank account was closed and its holdings along with \$3600 from the Rhinebeck Bank account were moved.

Collection policy was discussed regarding materials on the warrant. Michele answered that there is no one thing that dictates collection decisions. Children's award recipient books were purchased. MHLS requires popular books to be purchased if a threshold of patrons place holds on them.

On a Lisa/Gautam motion, the Warrant from 2/17/23 - 3/16/23 was approved.

On an April/Mary motion, the Treasurer's Report was accepted.

Committees:

Facilities & Tech – No meeting

Finance – No meeting

Governance – No meeting.

Personnel – Met 3/17 to review the Annual Director's Evaluation with Michele. The evaluation is available to Trustees if desired.

Outreach – No meeting

Other Business:

- A. **Annual State Report** – Michele provided the Annual Report to the board for review. She stated that she did not receive any corrections from MHLS. She answered a series of questions regarding information she provided including her title, services for the disabled, bylaw review, etc.

On an April/ Hildegard motion, the Annual Report was approved so that it may be submitted to the state.

- B. **Tax Cap** – In December the board voted to exceed the tax cap for the 259 vote as a contingency. The requested increase will not exceed the tax cap, so the board needs to rescind its stated intention.

On a LG/Hildegard motion the board rescinded its stated intention to exceed the tax cap in its request for 259 funds.

- C. **Board Size** – The board discussed the number of Trustee seats and the quorum that the board should have for the coming year. The Charter states that the board should be between 8-15 members; the board currently has 9 members. The board discussed the pros and cons of a larger board. A discussion was held whether to include last minute additions to the ballot of Trustees to expand the board size. The board proceeded with the Nominating Committee procedure established in the bylaws and the prepared ballot based on interested candidates introduced at the February meeting. An increase to the current board size by two seats was proposed.

On a Laura Gail/Gautam motion, the size of the board was set at 11 seats for the year with a quorum of 6. Eight Trustees voted in favor of the motion; one voted opposed.

D. Officer slate for 2023 –

Proposed Slate: President: Laura Gail
Vice President: Lisa
Treasurer: Gautam

On an April/Jeanette motion the officer slate was accepted as proposed. The Secretary position still needs to be filled.

E. Trustee Election – The chair of the Nominating Committee presented a ballot of 6 candidates including two current Trustees whose terms expire.

Each of the 6 candidates received 8 votes in favor. One Trustee abstained from voting.

The board terms are as follows:

2024 April
2024 Hildegard
2024 Jeanette
2024 Laura Gail

2025 Danielle
2025 Deborah
2025 Gautam
2025 Mary

2026 Andy
2026 Katie
2026 Lisa

Thank you to Joe and Leigh for serving the board and to Leigh for being President this year!

Adjournment – On a Jeanette/Lisa motion the meeting was closed at 8:02.

Laura Gail Tyler
Secretary